



120321-048

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

3 DECEMBER 2021

DIVISION MEMORANDUM

No. 629 s. 2021

**CALL FOR APPLICATIONS TO THE MICROSOFT YOUTH AMBASSADORS
PROGRAM**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Secondary Schools
Division and School Youth Formation Coordinators
Academic-Related and Co-Curricular Clubs and Organizations
(Teacher-Advisers and Officers)
All Others Concerned

1. Relative to **OUA Memo 00-1221-0004**, the office of the Undersecretary for Administration (OUA) through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), in partnership with Microsoft Philippines, calls for applications to the **Microsoft Youth Ambassador (MYA) Program** specifically from students who are willing to take part in a **comprehensive digital literacy mentorship program**.

2. Deadline of applications is on **15 December 2021 at 5:00 pm**.

3. Attached herewith is the copy of the Memorandum for guidelines, application process, schedule, and other details.

4. Immediate dissemination of this Memorandum is earnestly desired.



GERLIE M. ILAGAN, CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge
Office of Schools Division Superintendent

Encl.:
As stated

Reference:
OUA Memo 00-1221-0004

To be indicated in the Perpetual Index under the following subjects:
Microsoft Youth Ambassador (MYA) Program



Brgy. Poto, Tayabas City



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<https://depedtayabas.com/>



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-1221-0004

MEMORANDUM

30 November 2021

For: **Regional Directors and BARMM Education Minister**
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
Public and Private Secondary School Heads

Federation of Supreme Student and Pupil Government
(National, Regional, Division, and School Level Board Members
Teacher-Advisers, and Officers)

Academic-Related and Co-Curricular Clubs and Organizations
(Teacher-Advisers and Officers)

All Others Concerned

Subject: **CALL FOR APPLICATIONS TO THE
MICROSOFT YOUTH AMBASSADORS PROGRAM**

The Office of the Undersecretary for Administration (OUA) through the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), in partnership with Microsoft Philippines, calls for applications to the **Microsoft Youth Ambassadors (MYA) Program** specifically from **students** who are willing to take part in a **comprehensive digital literacy mentorship program**.

To get to know more about the program including its guidelines, application process, and schedule, kindly refer to **Annex A**. The deadline of applications is on **15 December 2021 at 5:00 p.m.**

For more information, questions or concerns on this subject, please contact Mr. Hanz Denzil Villahermosa, Senior Technical Assistant III of the BLSS-YFD, through 0906 419 7577 or email at myaprogram@gmail.com.

For information and guidance.

ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

*[Administrative Service (AS), Information and Communications Technology Service (ICTS),
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Annex A



The OUA through the BLSS-YFD, in partnership with Microsoft Philippines, is launching the **MYA Program** with the objective of shaping empowered Filipino students who employ globally competitive skills and embody the ideals of being value-driven, career-oriented, culturally rooted and socially responsible. The MYA Program aims to onboard qualified learners to serve as the Department of Education's (DepEd) ambassadors who will champion the innovative use of technology to their classmates and peers.

I. Guidelines for Application

A. Benefits of the MYA Program

The participants to the program are expected to

1. become youth representatives and be involved in national and international events led/participated by the BLSS-YFD and Microsoft;
2. join the exclusive network of youth ambassadors advocating youth empowerment through technology;
3. receive exclusive mentoring and training sessions on societal (e.g., leadership, communication, etc.) as well as technical and innovation skills.
4. have the opportunity to join training programs for certification;
5. have the opportunity for regional and national recognitions; and
6. receive limited-edition MYA merchandise.

B. Qualifications

The applicants must

1. be enrolled DepEd learners from Junior High School to Senior High School;
2. have an active Office 365 account (learners with no Office 365 accounts may contact their school ICT coordinator);
3. be open to learn as well as cascade the same training to their classmates and peers;
4. be up for the challenge to develop leadership, communication and interpersonal skills
5. have some knowledge on how to use Windows 10/11 devices (desktop or laptop);
6. have some knowledge on how to use Microsoft Office 2019 (Teams, Word, Excel and PowerPoint); and
7. be familiar with and be willing to learn Minecraft: Education Edition.



C. Application Process

1. DepEd learners who are interested to apply must fill out the form at <https://blssyfd.weebly.com/registration.html> from 01 to 15 December 2021. The form must be completed by the applicant and not by someone else.
2. The final list of admitted MYAs will be announced via the DepEd Youth Formation Division Facebook page.
3. For questions or concerns, please contact Mr. Hanz Denzil Villahermosa, Senior Technical Assistant III of the BLSS-YFD, through 0906 419 7577 or email at myaprogram@gmail.com.

D. Schedule of Activities for the 2021-2022 MYA Program

All admitted MYAs are required to attend the indicated sessions as part of program journey.

Date	Activity
01-15 December 2021	Submission of application for the MYA Program
14 January 2021	Final list of admitted MYAs
04-11 February 2021	Train the Trainer of MYAs
February-March 2022	Digital Literacy Certification of MYAs
March 2022 onwards	Peer Coaching / Mentoring of MYAs to fellow classmates
March 2022 onwards	Continuous roll-out of MYA programs / events
June 2022	Recognition of MYAs for Batch 2021-2022

Note: The schedule is subject to minor changes.



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